

Merri Loo Community Pre-School Board of Directors
Meeting Minutes
November 2019

Present: Lorraine Cottle (Director/Teacher), Christa Whitcomb (Teacher) Trina Bird (President), Kim Bolduc (Vice President), Aimee Gaudette (Registrar), Christine Patane (Treasurer), and Pia Twomey (Secretary) Stephanie Rush (Fundraising Coordinator)

Absent: Heidi Bourque (Teacher)

Agenda

1. Silent Auction

- a. Trina removed almost half the businesses listed on past auction request documents because they had not donated anything in years or ever
- b. Board members will review the businesses on the document Trina emailed out and contact her to add businesses they think could be potential donors
 - 1.b.i. the owner of the Shakseen sends their son to Merri Loo, they may be willing to donate
 - 1.b.ii. Lorraine will include a request in the next news letter for any Merri Loo families that have their own businesses or who think their employees would be willing to donate
 - 1.b.iii. Trina will ask Trader Joes next time she's there
 - 1.b.iv. Kim will contact Sawyers and Putnams
- c. Board members suggest that the Silent Auction Coordinator be made a board position as it is so time consuming
 - 1.c.i. The SAC would then receive board member coop rates
 - 1.c.ii. The potential to have the same SAC for multiple years in a row would be greater if it were made a board member
 - 1.c.ii.1. This would benefit Merri Loo as there would be consistency in the SAC fundraising efforts and may aid in maximizing the money raised

1. Registration Date

- a. Scheduled for February 22
 - 1.a.i. Aimee and Christine will be an attendance

1. Fundraising efforts

- a. Wreaths
 - 1.a.i. sales has made a gross profit of \$910
 - 1.a.ii. Pia suggests we look into doing something with this company or a similar company for Easter as the profit margins are so high
- b. Beef stick
 - 1.b.i. sales have almost reached return on investment
 - 1.b.ii. Stephanie suggests we give Merri Loo families a survey to determine the likelihood they would solicit friends and family for orders
 - 1.b.ii.1. If we could get individual orders instead of buying bulk quantity then selling we would eliminate the risk that we'll be left with product surplus
- c. Restaurant night
 - 1.c.i. Board agrees that a restaurant night would be more enticing to families than making the holiday open house a selling event (selling food and/or cookbooks)
 - 1.c.ii. Margaritas gives 20% back on school coop nights
 - 1.c.iii. Stephanie will look into other restaurants that do coop nights and find the best return percentage

1. Yoga

- a. Christa suggests we bring back yoga for the students
 - 1.a.i. Christa could become a certified yoga instructor online for \$190 and teach the students

- 1.a.ii. She will reach out to other yoga studios (Mountain Base and others) to determine cost of sessions and present at next board meeting for a vote

1. Reimbursements

- a. Christine requests reimbursements for
 - 1.a.i. country meat- board approves
 - 1.a.ii. double coop for husbands weekend cleaning- board approves

1. Stand in parent helper

- a. Cameron's mother has been filling in frequently as parent helper when other PH's can't make their allotted days
 - 1.a.i. The family has already paid their non coop tuition in full for Cameron
 - 1.a.ii. As her younger son Ryker will begin nursery this January the board agree we will discount his tuition to reflect her coop for the first half of the school year

1. Future board meetings

- a. December scheduled for 12/18 at Lorraine's house
- b. January scheduled for 1/15