

# Merri Loo Board Meeting Minutes

August 17, 2022

## Fundraising

- Jumping right into mums! We had a huge profit margin last year, so this is one of our biggest fundraisers alongside Krispy Kreme.
  - o We will charge \$12 for the mums.
  - o Payments accepted: PayPal, cash, check (no more Venmo!)
  - o Orders will have to be in by September 12<sup>th</sup>, pick up will be September 16<sup>th</sup>! Mum drop-off should be around 8am so families can pick them up during drop off/pick-up.
  - o Our goal is 250 mums sold!
- We are definitely going to have Santa visit the school again this year! o NEW to the school will be take-home PICTURES with Santa! More info to come when we speak to Alicia (picture coordinator).
- Krispy Kreme is scheduled for February right before Valentine's Day.
- We may do the annuals fundraiser during April, pending interest.
- Boxtops are skyrocketing already! With the promotion of 4 Annie's products for \$4, we are already up to \$75.30!!
  - o Our goal is currently at \$1,000, so we will announce Boxtops during orientation night.

## Finances

- We went over insurance and will get a quote together to for 24 in the event we become full.
- We need up update, sign, and send the Teacher contracts for Heidi and Karyn to keep everyone in the loop.
  - o We will review the original doc from August and attach it to the google drive.

## Enrollment/Co-op

- Cleaner positions are full! We do have room for maybe one more Wednesday cleaner if need be.
- Pre-k parent helper positions are full!
- There are still plenty of open spots for nursery students and 1 or 2 more openings for nursery parent helper.
- On next year's registration packets, we need to reiterate that co-op jobs are NOT guaranteed if we fill up! Parents need to know that in the event where they expect co

- op price, they do not get a co-op job, they are required to pay full tuition. ○ We will talk much more about this in **November** for packet handout in January.
- In the event where we cannot find parent helpers, we will do away with this co-op job completely and have to hire someone.

#### Cleaning Duties

- We now have the pH neutral floor cleaner for cleaners to use on the floor! PLEASE MAKE SURE to use this solution only, not the Swiffer wet jet!
- Takedown is necessary for any bodily fluid cleanup.

#### NNO Review/Future meetings

- NNO was SUPER hot but so much fun and very successful.
  - A lot of kids had fun rock painting to give away to other friends or place them around for others to find.
  - Most parents already had their children enrolled; however, this was a great way to solicit Merri Loo.
- Our goal is to get 10 testimonials for the website! As a parent, “reviews” are the go-to for parents to consider a school!
- The Spotlight video will be posted on Facebook. This is a great way to show the community our school and what it has to offer.
- All of the future meetings will be scheduled month by month, usually on Thursdays unless specified.

#### Parent Orientation

- The entire board should be here! We are the faces of Merri Loo that you should trust and look to if any questions arise. We are here to educate and keep the doors open to this school.
- Heidi and Karyn got new licenses to take in children under 3! Congratulations on acquiring your new licenses.
- Heidi will count of the cleaner keys to see if we need to make any copies. If we need more, I will make more copies before orientation.
- New COVID policy will be updated on the website and handed out during orientation night if needed.
- Board members should write a short bio for the website/student’s parents.

Next board meeting: September 21<sup>st</sup> at 5:30pm.